



## AUTHORIZATION FOR "UTILITY CHEK"

**This form is for Utility Customers to sign up for automatic payments through your checking or savings account at no cost to you. Please complete and return with your payment or send to email below. Once authorization is completed your future bill will state that it is "Direct Pay". Any questions please call 681-4145.**

I authorize the City of Thief River Falls Utilities Department to charge to my account the amount of my monthly Utility Bill for the following name and address:

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Please deduct my/our Utility Chek from the following account:

☐

Banking Transit/ADA Routing Number \_\_\_\_\_

Banking CHECKING Account Number \_\_\_\_\_

☐

Banking Transit/ADA Routing Number \_\_\_\_\_

Banking SAVINGS Account Number \_\_\_\_\_

Name of Financial Institution \_\_\_\_\_

Address \_\_\_\_\_

Financial Institution Phone Number \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Return to:

Utilities Billing Office  
405 3<sup>rd</sup> Street East  
PO Box 528  
Thief River Falls, MN 56701  
(218) 681-4145  
[billing@citytrf.net](mailto:billing@citytrf.net)

***Utility Bills are due the 10<sup>th</sup> of every month. Your account may be charged any time from the 8<sup>th</sup> to the 12<sup>th</sup> depending upon if the due date falls on a weekend.***