

COUNCIL PROCEEDINGS

MARCH 16, 2021

The City Council of Thief River Falls, Minnesota, met in regular session at 5:30 p.m. on March 16, 2021 in the Council Chambers of City Hall. The following Councilmembers were present: Holmer, Lorenson, Bolduc, Howe, McCraw, Narverud, and Aarestad. Councilmember Prudhomme was absent. Mayor Holmer chaired the meeting.

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

- Nordic Fest Proclamation – Mayor Brian Holmer

APPROVAL OF AGENDA

Councilmember Howe motioned, being seconded by Councilmember Aarestad, to approve the agenda. On vote being taken, the motion was unanimously approved.

RESOLUTION NO. 3-51-21: APPROVAL OF COUNCIL PROCEEDINGS

Presented as part of the Consent Agenda, Councilmember Aarestad introduced Resolution No. 3-51-21, being seconded by Councilmember Narverud, that:

BE IT RESOLVED, by the City Council, to approve March 2, 2021 Council Proceedings as presented.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3-52-21: APPROVAL OF PAYMENT OF BILLS

Presented as part of the Consent Agenda, Councilmember Aarestad introduced Resolution No. 3-52-21, being seconded by Councilmember Narverud, that:

BE IT RESOLVED, by the City Council, to authorize payment of bills and disbursements in the total amount of \$805,069.12 and Council Per Diems in the amount of \$292.50. A printout of the approved payments, disbursements and per diems are attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3-53-21: APPROVAL OF PROGRESSION RAISE FOR JEREMY KASPRZAK, APPRENTICE LINEWORKER

Presented as part of the Consent Agenda, Councilmember Aarestad introduced Resolution No. 3-53-21, being seconded by Councilmember Narverud, that:

WHEREAS, Mr. Kasprzak will progress to Step 5 of 8 of the Grade Level 6/Pay Range 8 Apprentice Line-worker salary schedule, for a new hourly salary of \$30.75 retroactive to February 26, 2021.

NOW, THEREFORE, by the City Council, to accept the Public Utilities Committee recommendation and grant Jeremy Kasprzak, Apprentice Lineworker, a progression raise. Mr. Kasprzak shall progress to Step 5 of 8 of the Grade Level 6/Pay Range 8 Apprentice Line-worker salary schedule, for a new hourly salary of \$30.75 retroactive to February 26, 2021.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3-54-21: APPROVAL OF PROGRESSION RAISE FOR IAN LUND, APPRENTICE LINEWORKER

Presented as part of the Consent Agenda, Councilmember Aarestad introduced Resolution No. 3-54-21, being seconded by Councilmember Narverud, that:

WHEREAS, Mr. Lund will progress to Step 6 of 8 of the Grade Level 6/Pay Range 8 Apprentice Lineworker salary schedule, for a new hourly salary of \$31.57 effective April 1, 2021.

NOW, THEREFORE, by the City Council, to accept the Public Utilities Committee recommendation and grant Ian Lund, Apprentice Lineworker, a progression raise. Mr. Lund shall progress to Step 6 of 8 of the Grade Level 6/Pay Range 8 Apprentice Lineworker salary schedule, for a new hourly salary of \$31.57 effective April 1, 2021.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3.55.21 : APPROVAL OF ADVANCED ENGINEERING AND ENVIRONMENTAL SERVICES TASK ORDER #14

Presented as part of the Consent Agenda, Councilmember Aarestad introduced Resolution No. 3-55-21, being seconded by Councilmember Narverud, that:

WHEREAS, the Federal Safe Drinking Water Act has always had a requirement for water utilities to have an Emergency Response Plan that is updated every five years. In 2018 an amendment added a Risk and Resilience Assessment component along with a Vulnerability Self-Assessment Tool. The recent cyber security issue, especially on utility systems, has also added another layer to the program. The RRA and ERP have to be submitted and certified to the EA by June 30th, 2021 and December 31st, 2021

NOW, THEREFORE, by the City Council, to accept the Public Utilities Advanced Engineering and Environmental Services Task Order 14 to comply with the AWIA and complete the ERP and the RRA in accordance with the mandate from the EPA, in the amount of \$24,900, a budgeted item.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3.56.21: APPROVAL OF [REDACTED] CHANGE ORDER FOR ADDITIONAL SOFTWARE CONVERSION AND CONSULTATION SERVICES

Presented as part of the Consent Agenda, Councilmember Aarestad introduced Resolution No. 3-56-21, being seconded by Councilmember Narverud, that:

THEREFORE, BE IT RESOLVED, the City Council, to accept an Administrative Services Committee recommendation to approve payment of Change Order TY-2021-108 with [REDACTED] in the amount of \$28,900 for additional conversion and consultation services for the City's software conversion. It should be noted that this will amount will be submitted to the League of Minnesota Insurance for processing.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3.57.21: APPROVAL OF TEMPORARY INTOXICATING LIQUOR LICENE TO CHAMBER OF COMMERCE, RIVERFEST

Presented as part of the Consent Agenda, Councilmember Aarestad introduced Resolution No. 3-57-21, being seconded by Councilmember Narverud, that:

THEREFORE, BE IT RESOLVED, the City Council, to accept the Public Safety/Liquor Committee recommendation to grant the Chamber of Commerce a Temporary Intoxicating Liquor License, effective July 30 – 31, 2021 from 3:00 pm to 1:00 am at Hartz Park.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3.58.21 : APPROVAL OF GRASS MOWING CONTRACTS WITH RICK'S MOWING SERVICE, WADE COTA, AND ASHTON'S MOWING SERVICE

Presented as part of the Consent Agenda, Councilmember Aarestad introduced Resolution No. 3-58-21, being seconded by Councilmember Narverud, that:

WHEREAS, very two years the city requests quotes for these services. An advertisement for bids was placed in the Times. The following bids were received for grass mowing per parcel, hourly mowing, and tractor mowing with a low bid established in each category. The city adds a \$10.00 administrative fee and passes the cost on to the property owner.

SUMMARY OF BIDS				
GRASS AND WEED MOWING CONTRACT 2021-2022				
THIEF RIVER FALLS, MN				
BIDS OPEN: March 9, 2021 2:00 P.M.				
NAME	ADDRESS	GRASS MOWING PER PARCE	OTHER MOWING PER HOUR	TRACTOR MOWING PER HOUR
1 Ashton's Mowing Service	10289 200th Street Northwest Thief River Falls, MN 56701	\$45.00	\$55.00	\$75.00
2 Wade Cota	801 Kendall Avenue South Thief River Falls, MN 56701	\$39.00	\$25.00	N/A
3 Les Cota	14298 Center Avenue West Thief River Falls, MN 56701	\$50.00	\$30.00	\$80.00
4 Rick's Mowing Service	11573 140th Street Southeast Red Lake Falls, MN 56750	\$35.00	N/A	N/A
5 D & M Enterprises	P.O. Box 294 Karlstad, MN 56732	\$38.00	N/A	N/A

THEREFORE, BE IT RESOLVED, to accept a Public Works Committee recommendation and approval contracts with Rick's Mowing Service for grass mowing per parcel at \$35.00 per parcel, Wade Cota for mowing at \$25.00 per hour, and Ashton's Mowing Service for tractor mowing at \$75.00 per hour.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3.59.21: APPROVAL OF SIDEWALK SNOW REMOVAL TO TRENT COLLINS

Presented as part of the Consent Agenda, Councilmember Aarestad introduced Resolution No. 3-59-21, being seconded by Councilmember Narverud, that:

WHEREAS, the city contracts for these sidewalk snow removal services. The city advertised in the Times to request quotes for a two-year contract. Identical bids were received from Trent Collins and Ashton's Mowing Service and Snow Removal in the amount of \$25.00 per lot. One other quote was received from DBS Backhoe & Excavation in the amount of \$80.00 per lot. Because of the tie bid, based on the recommendation from the City Attorney, both names were placed in a hat, one name drawn to be heads, and a coin tossed to decide the winner. Trent Collins won the coin toss. He performed this work for the last two - year contract and provided high quality work with great reliability. The city adds a \$10.00 administrative fee and passes the cost on to the property owner.

THEREFORE, BE IT RESOLVED, to accept a Public Works Committee recommendation and approve the sidewalk snow removal contract with Trent Collins in the amount of \$25.00 per lot.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3.60.21: APPROVAL OF STUMP GRINDING SERVICES TO B & K STUMP GRINDING, LLC

Presented as part of the Consent Agenda, Councilmember Aarestad introduced Resolution No. 3-60-21, being seconded by Councilmember Narverud, that:

WHEREAS, the City actively manages the urban forest throughout the city with a City Forester. The responsibilities for this position include inspection and managed removal of diseased trees on public and private property, tree pruning, tree planting, inspection of wood piles and public relations regarding forestry. Stump grinding services are contracted out to the private sector. The volume of this work varies greatly on the number of diseased elm trees that are removed each year.

WHEREAS, one bid was received from B & K Stump Grinding, LLC.

THEREFORE, BE IT RESOLVED, to accept a Public Works Committee recommendation approve the bid from B & K Stump Grinding, LLC for stump grinding, cleanup and backfill in the amount of \$3.25 per inch from July 1, 2021 through June 30, 2023.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3.61.21: APPROVAL OF MARCO AGREEMENT FOR CITY HALL COPIERS

Presented as part of the Consent Agenda, Councilmember Aarestad introduced Resolution No. 3-61-21, being seconded by Councilmember Narverud, that:

BE IT RESOLVED, to accept an Administrative Service Committee recommendation and approve a Marco 60-month STAX Agreement in the amount of \$980.34 per month for a new Konica C650i 65 ppm copier for City Hall and a new Konica C450i 45-ppm copier for Public Works Department. And authorize the City Administrator to sign the agreement.

On vote being taken, the resolution was unanimously passed.

NEW BUSINESS

SUMMARY OF PERFORMANCE EVALUATION OF ANGELA PHILIPP, CITY ADMINISTRATOR

At the March 2, 2021 meeting of the City Council, the meeting was closed by the council to evaluate the job performance of Angie Philipp, City Administrator. As required by Minnesota State Statute 13D.05 Subd. 3 (a), at its next open meeting, the public body shall summarize its conclusions regarding the evaluation.

The council conducted an evaluation of Angie Philipp and as a summary of its conclusions, the council found that Ms. Philipp was performing exceptionally well. She is well versed in the finances of the City and has been very responsive and available to requests and inquiries from Council Members. She is very good at follow up and works well with citizens and the council. It was mentioned that she needs to delegate more of the duties she is presently doing. It was felt that when the new billing software is implemented, this would help relieve some of the extra duties assumed. Overall, the council felt that she is doing a good job representing the City as it's Administrator.

RESOLUTION NO. 3.62.21: APPROVAL OF PARTICPATION IN THE SPEED AND AGGRESIVE DRIVING SPECIAL PROJECT WITH MN DEPARTMENT OF PUBLIC SAFETY (DPS)

Councilmember Bolduc introduced Resolution No. 3-62-21, being seconded by Councilmember Aarrestad, that:

BE IT RESOLVED, that Thief River Falls Police Department enter into a grant agreement with the Minnesota Department of Public Safety, Speed and Aggressive Driving Special Project during the period from February 1st, 2021 through July 31st 2021.

The City of Thief River Falls is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of Thief River Falls Police Department and to be the fiscal agent and administer the grant.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3.63.21: RESOLUTION IN OPPOSITION OF THE MPCA ADOPTING CALIFORNIA'S LOW-EMISSION VEHICLE AND ZERO-EMISSION MANDATES

Following discussion, Councilmember Bolduc introduced Resolution No. 3-63-21, being seconded by Councilmember Narverud, that:

WHEREAS, the City of Thief River Falls is responsible for providing essential government services such as transportation infrastructure and solid waste management that promote a vibrant community;

WHEREAS, the City of Thief River Falls works tirelessly to be good stewards of our tax dollars and provide these programs in a cost-effective and efficient manner;

WHEREAS, the Minnesota Pollution Control Agency (MPCA) is in the process of adopting California's Low-Emission Vehicle (LEV) and Zero-Emission (ZEV) mandates, which are expected to phase-out the sale of fuel-powered passenger vehicles by 2035;

WHEREAS, the adoption of these rules is being conducted by rulemaking, which limits the scope of the discussion to a narrow set of issues, precluding a broader policy debate on the economic development, transportation, energy, and waste disposal impacts of the policy. The proposed rule and process for adopting it also fail to address many of the Minnesota-specific concerns related to our City's demographics and climate.

WHEREAS, the MPCA's own documents show that the plan to mandate California's LEV and ZEV standards is likely to increase the cost of all light- and medium-duty vehicles sold in Minnesota by an average of \$1,139;

WHEREAS, the MPCA estimates the rule will displace 674 million gallons of fuel by 2034, before the phasing-out of fuel-powered vehicles, but the MPCA's documents do not address

the long-term consequences on our City's transportation revenues (or the impacts on our local ethanol plant/biofuels industry);

WHEREAS, batteries in electric vehicles weigh ten-times as much as batteries in vehicles with internal combustion engines and include more toxic elements, exposing our City to increased disposal costs and liabilities;

THEREFORE, BE IT RESOLVED, that the City of Thief River Falls opposes the MPCA's attempt to adopt California's mandates through rulemaking without consulting the Legislature; and

BE IT FURTHER RESOLVED, the City of Thief River Falls encourages the Walz administration to withdraw its proposed rulemaking and bring a proposal to the Legislature where a more comprehensive policy can be considered; and

BE IT FURTHER RESOLVED that the City of Thief River Falls stands ready to advise the Governor, his administration, and our regional Legislators on proactive methods to achieve the goals raised by Governor Walz without adversely impacting our ability to provide public services; and

BE IT FURTHER RESOLVED, that the City of Thief River Falls will advocate against this rulemaking to ensure that our concerns about increased costs, lost transportation revenues, and battery waste are contemplated and mitigated.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3.64.21: APPROVAL OF REVISION OF POWER PLANT OPERATOR/JOURNEY LINEWORKER TO POWER PLANT OPERATOR/CONSTRUCTION WORKER

Councilmember McCraw introduced Resolution No. 3-64-21, being seconded by Councilmember Lorenson, that:

WHEREAS, as a result of being notified by the Department of Labor and Industry that the City of Thief River Falls is not in compliance with requirements of apprentice journey lineworker regulations, the City must immediately decertify an apprentice lineworker in its employment.

THEREFORE BE IT RESOLVED, to accept the findings of the Labor Committee and the recommendation of Public Utilities Committee to revise the position of Power Plant Operator/Journey Lineworker job position and job description to Power Plant Operator/Construction Worker and designation of McLean Stennes (Power Plant Operator/Journey Lineworker) into the Power Plant Operator/ Construction Worker position, effective immediately.

BE IT FURTHER RESOLVED, That the position of Power Plant Operator/ Construction Worker will require to be rebanded and graded and shall be sent into Fox Lawson. Mr.

Stennes's wage shall be frozen at his current wage of \$28.31, until regraded and successful completion of step requirements.

On vote being taken, the resolution was unanimously passed.

**RESOLUTION NO. 3.65.21: APPROVAL OF COMMERCIAL CONDITIONAL USE
PERMIT FOR FARMERS COOP GRAIN AND SEED EXPANSION**

Councilmember Narverud introduced Resolution No. 3-65-21, being seconded by Councilmember Aarestad, that:

WHEREAS, Farmers Coop Grain and Seed has operated a grain elevator facility on the north side of Eighth Street along the Canadian Pacific Railroad for several years. They recently purchased the former TRF Pallet property to the east of their elevator to facilitate significant expansion; and

WHEREAS, The Coop entered a joint venture involving the grain facility with Riverland Ag Corp., a subsidiary of Ceres Global Ag. This new joint venture is called Farmers Grain, LLC. A grain elevator is an allowable use in the General Industrial District (I-2) but does require a Conditional Use Permit due to the presence of dust and noise.

NOW, THEREFORE, BE IT RESOLVED, to accept a Planning Commission and Public Works Committee recommendation to grant Farmers Coop Grain and Seed a Conditional Use Permit to allow the expansion of the Farmers Coop Grain and Seed Elevator at Eighth Street and Dewey Avenue with the following conditions:

- Acquire MPCA air quality permit.
- Install dust collection on existing facility.
- Use best practice on trains crossing Eighth Street to minimize traffic delays.
- Complete buffer requirements as per city code.
- Follow noise requirements as per city code.
- Bring storm water runoff into compliance for direct discharge to storm sewer.

It should be noted that all costs associated with the Conditional Use Permit will be the responsibility of the property owner.

On vote being taken, McCraw, Lorenson, Aarestad Narverud, Howe and Holmer voted aye and Bolduc voted nay. The resolution was passed.

**FIRST READING OF AN ORDINANCE OF THE CITY OF THIEF RIVER FALLS,
MINNESOTA, OSLUND PROPERTY REZONING – MEGAN BOURNE. TO CALL FOR
THE FIRST READING OF AN ORDINANCE OF THE CITY OF THIEF RIVER FALLS,
MINNESOTA, TO CONSIDER REZONING LOTS 10, 11 AND 12, BLOCK 6, RIVERSIDE**

ADDITION TO THIEF RIVER FALLS FROM GENERAL INDUSTRIAL DISTRICT (I-2) TO GENERAL BUSINESS DISTRICT (C-2).

Councilmember Aarestad motion, being seconded by Councilmember Lorenson to call for the first reading of an ordinance of the City of Thief River Falls, Minnesota, to consider rezoning Lots 10, 11 and 12, Block 6, Riverside Addition to Thief River Falls from General Industrial District (I-2) to General Business District (C-2). The motion carried.

City Attorney Sparby read the proposed ordinance. No action was taken at this time and this ordinance will again be presented at the next Council Meeting.

RESOLUTION NO. 3.66.21: APPROVAL OF COMPREHENSIVE PLAN AMENDMENT, LOTS 10, 11, AND 12 BLOCK 6 RIVERSIDE ADDITION

A Public Works Committee and Planning Commission recommendation was presented. Following discussion, Councilmember Aarestad introduced Resolution No.3.66-21, being seconded by Councilmember Narverud, that:

WHEREAS, The City of Thief River Falls has a comprehensive plan in place to use as a tool for development and planning. The city's zoning regulations reference certain aspects of the comprehensive plan for compatibility; and,

WHEREAS, the City to consider rezoning Lots 10, 11 and 12, Block 6, Riverside Addition to Thief River Falls from General Industrial District (I-2) to General Business District (C-2). This property is owned by Andy Oslund of Grygla, Minnesota. It is a vacant lot zoned General Industrial District (I-2) and has been used primarily for equipment storage. Mr Oslund has a purchase agreement to sell the property contingent on rezoning to General Business District (C-2). The buyer of this property, Megan Bourn, plans to build a car wash and laundry facility on this parcel. The proposed use is allowable in the General Business District.

THEREFORE, BE IT RESOLVED, to accept the Planning Commission and Public Works Committee recommendation to amend the Comprehensive Plan to designate rezoning Lots 10, 11 and 12, Block 6, Riverside Addition to Thief River Falls from General Industrial District (I-2) to General Business District (C-2).

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3.67.21: APPROVAL OF MAK PROPERTIES RESIDENTIAL ABOVE COMMERCIAL CONDITIONAL USE PERMIT

Councilmember Aarestad introduced Resolution No. 3-67-21, being seconded by Councilmember McCraw, that:

WHEREAS, MAK Properties of Grand Forks, North Dakota has completed the purchase of the vacant property south of Valley Home. They are proposing a mixed-use building

with residential apartments above commercial space. Serviceability of sanitary sewer has been verified by their engineering consultant and an access exchange through the Minnesota Department of Transportation on Highway 32 has been initiated; and,

WHEREAS, MAK Properties has submitted application for a Conditional Use Permit (CUP), which is required for the proposed mixed-use occupancy.

THEREFORE, BE IT RESOLVED, to accept the Planning Commission and Public Works Committee recommendation to approve a Conditional Use Permit for MAK Properties on property purchased by them south of Valley Home to allow Residential above a Commercial Space, subject to final site plan review.

It should be noted that all costs associated with the Conditional Use Permit will be the responsibility of the property owner.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3.68.21: APPROVAL OF MAK PROPERTIES, LLC IMPERVIOUS AREA CONDITIONAL USE PERMIT

Councilmember Aarestad introduced Resolution No. 3-68-21, being seconded by Councilmember Lorenson, that:

WHEREAS, MAK Properties of Grand Forks, North Dakota has completed the purchase of the vacant property south of Valley Home. They are proposing a mixed-use building with residential apartments above commercial space. City code requires a maximum of 40% impervious area or up to 60% impervious area with a Conditional Use Permit; and,

WHEREAS, MAK Properties has applied for a Conditional Use Permit to allow up to 60% impervious area. This is the area of all roofs, sidewalks, and parking lots. In order to maximize the number of units, meet the parking requirements of two stalls for each apartment, allow for commercial use parking spaces, allow room for a storm water treatment pond and make the project economically feasible this Conditional Use Permit is necessary.

THEREFORE, BE IT RESOLVED, to accept the Planning Commission and Public Works Committee recommendation to approve a Conditional Use Permit for Prairie Lakes Management for MAK Properties to allow up to 60% impervious area, subject to final site plan review.

It should be noted that all costs associated with the Conditional Use Permit will be the responsibility of the property owner.

On vote being taken, the resolution was unanimously passed.

**RESOLUTION NO. 3.69.21: APPROVAL OF MAK PROPERTIES STRUCTURAL HEIGHT
CONDITIONAL USE PERMIT**

Councilmember Bolduc introduced Resolution No. 3-69-21, being seconded by Councilmember Aarestad, that:

WHEREAS, MAK Properties of Grand Forks, North Dakota has completed the purchase of the vacant property south of Valley Home. They are proposing a mixed-use building with residential apartments above commercial space; and,

WHEREAS, MAK Properties has submitted application for a Conditional Use Permit (CUP) to allow structure height in excess of 25 feet to the lowest point of egress of the top floor or a maximum height of 47 feet. MAK is proposing a height of 33 feet 6 inches to the lowest point of egress of the top floor and 52 feet in height at the structure peak. This is allowable by City Code with a Conditional Use Permit provided that:

- (1) The Fire Chief and Building Official have approved;
- (2) The height of the structure will not destroy the scenic view, will not shut off light or air to surrounding properties, or otherwise be detrimental to the public; and
- (3) Structures over the above 30 foot or 25-foot height limitations shall provide an additional 5 feet of side yard for each 5 feet in height over the above 30 foot or 25-foot height limitations, respectively

THEREFORE, BE IT RESOLVED, to accept a Planning Commission and Public Works Committee recommendation to grant MAK Properties of Grand Forks a Conditional Use Permit to allow structure height exceeding 25 feet to the lowest point of egress of the top floor; and exceeding 47 feet in height at the structure peak. (Subject to final approval by Fire Chief and Building Official).

It should be noted that all costs associated with the Conditional Use Permit will be the responsibility of the property owner.

On vote being taken, the resolution was unanimously passed.

**RESOLUTION NO. 3.70.21: APPROVAL TO VACATE UTILITY EASEMENT THROUGH
LOT 1, BLOCK 2 OF LANTERN ADDITION**

Councilmember Howe introduced Resolution No. 3-70-21, being seconded by Councilmember McCraw, that:

WHEREAS, Lantern Addition was platted in 2016 as part of the Greenwood Street realignment project. Through the property acquisitions and negotiations Mike Barry, owner of the Lantern restaurant at that time, ended up owning the property inside the realigned roadway now platted as Lot 1, Block 2 of Lantern Addition; and,

WHEREAS, The City of Thief River Falls included a drainage and utility easement that Public Works Committee recommendation to approve vacating a utility easement through Lot 1, Block 2 of Lantern Addition.

THEREFORE, BE IT RESOLVED, to accept a Public Works Committee recommendation and approve the vacation of part of an existing drainage and utility easement over, under, and across that part of Lot 1, Block 2, Lantern Addition, to the City of Thief River Falls, Minnesota according to the official plat of record and on file in the office of the County Recorder in and for the County of Polk and State of Minnesota described as follows:

Beginning at the northern most corner of said Lot 1; thence South 49 degrees 19 minutes 10 seconds West, assumed bearing, along the northerly line of said Lot 1, a distance of 150.00 feet; thence South 89 degrees 11 minutes 05 seconds East, a distance of 200.73 feet, more or less, to the westerly right of way of U.S. Highway 59, as is presently constructed and existing; thence North 40 degrees 49 minutes 55 seconds West, along the westerly right of way of said U.S. Highway 59, a distance of 133.00 feet, more or less, to the point of beginning.

Said parcel contains 0.22 acres, more or less, and is subject to easements, restrictions, or reservations of record, if any.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3.71.21: APPROVAL OF FILL TWO VACANT PUBLIC WORKS MAINTENANCE POSITIONS

Councilmember Narverud introduced Resolution No. 3-71-21, being seconded by Bolduc Councilmember, that:

WHEREAS, Shaun Hawkinson, Public Works Maintenance, has resigned from his position effective March 18, 2021, and Brian R. Harger (Randy) has decided to retire effective April 30, 2021. These positions are considered necessary to keep the Public Works Department operating efficiently.

THEREFORE, BE IT RESOLVED, to accept a Public Works Committee recommendation to authorize to begin the process to fill two vacant positions of Public Works Maintenance. These positions shall be offered to Teamster #320 employees as per union contract and if not filled, shall be opened to the public.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3.72.21: APPROVAL OF MURAL APPLICATION AND PROCESS

A Public Works Committee recommendation was presented. Following discussion, Councilmember Lorenson introduced Resolution No. 3.72.21, being seconded by Councilmember Aarestad, that:

WHEREAS, the City has received several inquiries over the past couple years regarding proposed murals on buildings in our community. We currently have no process or guidance on how to deal with these requests other than our sign ordinance if they contain advertising. Murals have become popular for people and communities to express arts and culture; and,

WHEREAS, in an effort to recognize the value of art interest in murals the city has developed an application process to encourage interaction with the city to assure building owners are aware of the project and authorize it being done. The application process also requires details on the methods and materials along with associated cost and discusses future maintenance. The City has limited control over colors, patterns, etc. that people place on their own buildings, but the application process will help ensure awareness to some of the details and initiate third party review by the area arts council to insure there is artistic value and that it is appropriate for public viewing.

THEREFORE, BE IT RESOLVED, to approve the application as a guidance document and have no formal process.

On vote being taken, Bolduc, Lorenson, Aarestad Narverud, Howe and Holmer voted aye and McCraw voted nay. The resolution was passed.

RESOLUTION NO. 3.73.21: APPROVAL OF PURCHASE OF PLASTIC REFUSE BAGS FROM JADCORE, INC.

A Public Works Committee recommendation was presented. Following discussion, Councilmember Howe introduced Resolution No. 3.73.21, being seconded by Councilmember Aarestad, that:

WHEREAS, the City of Thief River Falls received the following bids for the purchase of plastic refuse bags; and,

2021 TABULATION OF QUOTES							
PLASTIC REFUSE BAGS							
CITY OF THIEF RIVER FALLS, MN							
Quote Deadline: March 4, 2021 2:00 p.m.							
FIRM NAME AND ADDRESS		ROLLS (INDIVIDUALLY BOXED/SLEEVED) 25/ROLL					
		COST/1,000 BAGS					
		355,000 1.3 mil non-flex	355,000 1.5 mil non-flex	355,000 1.75 mil non-flex	355,000 1.3 mil flex	355,000 1.5 mil flex	355,000 1.75 mil flex
1	Jadcore, Inc. 300 N. Fruitridge Ave Terre Haute, IN 47803	Twist Tie	\$39,192.00	\$45,298.00	\$52,824.00	No Bid	No Bid
		Green					
		Black	\$27,761.79				
2	DynaPak 112 Helton Drive Lawrenceburg, TN 38464	Drawstring Green	\$53,250.00	\$61,486.00	\$71,710.00	No Bid	No Bid
3	WasteZero 11943 Grandhaven Drive Murrells Inlet, SC 29576	Drawstring Green	\$65,923.50	\$75,757.00	\$86,661.25	\$70,982.25	\$81,916.25
		(30" x 32")	\$58,397.50	No Bid	No Bid	\$63,190.00	No Bid
		Black	\$51,794.50			\$56,090.00	No Bid
4	Plasticplace 300 Blvd of the Americas Ste 1 Lakewood, NJ 08701	Drawstring Green	\$118,996.00	\$148,674.00	\$181,192.00	No Bid	No Bid
5	Bagbarn 975 Industrial Dr #11 Madison, IN 47250	Drawstring Green	\$65,575.60	\$72,221.20	\$83,446.30	No Bid	No Bid

WHEREAS, Jadcore, Inc. is the lowest bidder.

THEREFORE, BE IT RESOLVED to accept a Public Works Committee recommendation and approve the bid of Jadcore, Inc. in the amount of \$27,761.79 for 355,000 black, twist tie 1.3 mil non-flex bags.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3.74.21: APPROVAL OF CONTRACT WITH DANNY LARSON CONSTRUCTION, LLC FOR CITY HALL OFFICE IMPROVEMENTS

A Public Works Committee recommendation to construct a wall and make office improvements on the first floor of City Hall was presented. Following discussion, Councilmember Howe moved to table this item, being seconded by Councilmember Lorenson. On vote being to table, Prudhomme, Bolduc, Lorenson, Aarestad, McCraw, Narverud, Howe and Holmer voted aye. The motion carried and the item tabled.

RESOLUTION NO. 3.75.21: APPROVAL TO FILL VACANT JOURNEYMAN ELECTRICIAN/ ELECTRONIC TECHNICIAN POSITION IN ELECTRICAL DEPARTMENT

A Public Utilities Committee recommendation was presented. Following discussion, Councilmember Lorenson introduced Resolution No. 3.75.21, being seconded by Councilmember Bolduc, that:

WHEREAS, due to the resignation of Jeremy Srnsky, Journeyman Electrician Electronic Technician effective March 18, 2021, a position is vacant in the Electric Department.

THEREFORE, BE IT RESOLVED, to accept the Public Utilities Committee recommendation to authorize to fill the Journeyman Electrician/Electronic Technician position. Position shall be offered to Teamster 320 employees are required by union contract, and if not filled opened to the public for filling.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3.76.21: APPROVAL OF EMPLOYMENT OF RENEE OLSON AS DEPUTY CITY CLERK

Following discussion, Councilmember Aarestad introduced Resolution No. 3.76.21, being seconded by Councilmember Bolduc, that:

WHEREAS, interview were conducted on March 12, 2021 for the position of Deputy City Clerk.

NOW, THEREFORE, BE IT RESOLVED, to approve the employment of Renee Olson as Deputy City Clerk, effective March 17, 2021 at a starting wage of \$22.24 (Step 3 of the Non-Union Salary Schedule). Employment is contingent upon successful completion of all required background tests.

On vote being taken, the resolution was unanimously passed.

COUNCIL BOARDS AND COMMISSION REPORTS

- Spring Clean Up – May 1st.
- Steve Narverud mentioned the railroad will be taking down old seed buildings.
- The city will monitor conditions to leaf vac for a couple of weeks. 1st week of April if weather holds.

UPCOMING MEETINGS/EVENTS

- Fire Annual Meeting – March 25th at 10:00 a.m.
- Committee of the Whole – March 30th at 5:30 p.m.
- City Council Meeting – April 6th at 5:30 p.m.
- Utilities Committee Meeting – April 12th at 7:00 a.m.
- Public Safety/Liquor Committee Meeting – April 12th at 4:30 p.m.
- Administrative Services Committee Meeting – April 13th at 3:00 p.m.
- Public Works Committee Meeting – April 14th at 4:30 p.m.
- City Council Meeting – April 20th at 5:30 p.m.

INFORMATIONAL ITEMS

- Investment Schedule dated 1/31/21 (pages124-125)

ADJOURNMENT

There being no further discussion, Councilmember Bolduc moved, being seconded by Councilmember Aarestad to adjourn at 7:07 p.m. On roll call vote being taken, the Chair declared the motion unanimously carried.

Brian D. Holmer, Mayor

Attest: _____
Angela Philipp, City Administrator